

HMIS – Returns to Homelessness Reporting Guide

Goal/Reasoning for Tracking Returns to Homelessness:

The goal is for clients who exit to permanent housing to remain housed and not return to homelessness. However, due to various circumstances, some clients end up back in homelessness after having exited to a permanent housing program. By tracking this information, we aim to become aware of our program shortcomings and better support homelessness prevention efforts.

Generally, we count a return to homelessness if a client appears back in the homelessness system within 2 years of initial exit to permanent housing. It is important to understand how many individuals are part of this group and to work towards reducing the number of returns.

General Guidance:

- Run reports on 1 or 2 years of returns (never less than 6 months)
- Don't run more frequently than bi-annually
- Reports are run on old exits looking for more recent returns

Returns to Homelessness Report FAQs:

- What report allows me to see a client's **first enrollment** (return) after exiting to a **positive destination**?

Report Name	PS_Returns to Homelessness_Federal
MAR Location	Business Objects/ Public Folders/ arizona_live_folder/ Common Agency Reports/ Performance Standards/ "PS_Returns to Homelessness_Federal"
BOS Location	Business Objects/ Public Folders/ az_dpt_housing_live_folder/ Common Reports/ Performance Standards/ "PS_Returns to Homelessness_Federal"
Report Details	<p><u>Returns to Homelessness Tab:</u> Displays returns to homelessness for clients who exited to a permanent housing destination within the Exit Date Range. This matches the federal System Performance Measure 2, as defined by HUD.</p> <p><u>Additional Information Tab:</u> This tab houses descriptions of the inclusion criteria and reporting considerations.</p>

Report Prompts:

Report End Date (plus 1 day): Enter date at least 1 year after "End of Exit Range" date

Start of Exit Range: Enter date at least 1 year prior to "End of Exit Range" date

EDA Provider: Leave as "Default Provider"

End of Exit Range: Enter date at least 1 year after "Start of Exit Range" date

- What report can provide me with information about **where clients are now after exiting** and allow me to see **other services they interacted with after they enrolled, but prior to exit**?

Report Name	PS_Returns Simplified
MAR Location	Business Objects/ Public Folders/ arizona_live_folder/ Common Agency Reports/ Performance Standards/ "PS_Returns Simplified"
BOS Location	Business Objects/ Public Folders/ az_dpt_housing_live_folder/ Common Reports/ Performance Standards/ "PS_Returns Simplified"
Report Details	<p><u>Return After Exit Tab:</u> Evaluates client appearances AFTER an EXIT from the selected "Exit Provider".</p> <p><u>Appearance After Entry Tab:</u> Clients are evaluated for additional enrollments AFTER their ENTRY date, rather than their exit date. Clients with no exits will still show information when they are enrolled in multiple programs simultaneously.</p> <p>Key Sections in both tabs include Enrollment Information, Return to Homeless Provider, Return to ANY Provider, and Current Homeless Enrollments.</p> <p><u>Additional Information Tab:</u> This tab houses extensive descriptions and explanations of each report prompt and certain columns of the report.</p>

Report Prompts:

EDA Provider: Leave as "Default Provider"

Enter Effective Date: Enter same date as Report End Date (plus 1 day)

Exit Provider: (Provider you want to review. Clients in this program will be evaluated for additional enrollments after participation in the selected "Exit Provider"

Report Start Date/Report End Date (plus 1 day): Only selects clients from the "Exit Provider" prompt active between these dates.

Return(s) Provider: (Optional) Leave as "(All values)" or select provider the client appeared in

Return Program Type(s): (Optional) Leave as "(All values)" or select program type the client appeared in

- How can I evaluate returns to homelessness from a **system performance** level?

You can submit a data request to the HMIS Team [HERE](#) to run the System Performance Measures Report in HMIS if you want a more global understanding of returns to homelessness in Maricopa and BOS.

Additional custom reports are available targeting specific information or workflows. Please ask the HMIS team for more information if you have a need not met by the above reports.